

Meeting notes of the Comox Valley Transit Management Advisory Committee held on July 13, 2017 at 550B Comox Road, Courtenay commencing at 10:10 am.

PRESENT:

M. Moore, Senior Regional Transit Manager	BC Transit
L. Megenbir, Senior Transit Planner	BC Transit
R. Dennis, Supervisor, Sales & Revenue Development	BC Transit
R. Crisfield, Manager of Operations	Village of Cumberland
D. Richards, General Manager	Watson & Ash
M. Zbarsky, Manager of Transit and Sustainability	CVRD
S. Speed, Recording Secretary	CVRD
T. Ian Smith, General Manager of Community Services	CVRD

ITEMS

Management Report

The management report was reviewed.

Minutes of the Meeting of May 10, 2017

The minutes of May 10, 2017 were received.

Fare Review Update

Ryan Dennis, Supervisor, Sales & Revenue Development from BC Transit was introduced and gave an overview of the draft fare review document. The committee discussed the possibility of offering day passes in place of transfers and agreed to wait until after the implementation of the FTN before implementing.

It was recommended that the draft fare review document include the following:

- Analysis of transfers and day passes
- Analysis regarding the Ryan Road hill mobility challenge
- Analysis regrading free bus passes for refugees

The committee was requested to review the report and provide comments to BC Transit by July 21st. An updated fare review report will be brought to TMAC prior to going to CVRD board.

BC Transit Corporate Update

BC Transit confirmed the delivery of four medium duty replacement busses the week of September 4th, 2017 and explained that there is an amount of work that needs to be done with regards to driver training and preparation of the vehicles before they can be put into service.

Light Duty Bus Update

There have been no issues with bicycles or riders lately.

Conventional Service Options Update and Next Steps

CVRD staff explained that a report went to the July 11th Committee of the Whole that included the 4,000 new hours and reallocation of existing hours. The Committee of the Whole supported the expansion hours and a recommendation that bus service stay on Lerwick Road and does not go into

the new Hospital. The COW did not support the motion regarding the discontinuation of the two community busses that currently aren't being used.

BC Transit explained that they are currently working on next steps and subject to the expansion being approved by the board in late July, they will set up a detailed implementation plan for to the next TMAC meeting.

Transit Exchanges and Federal Infrastructure Funding Update

BC Transit explained that the potential federal funding program for transit infrastructure in BC hasn't been formally confirmed but that the CVRD exchanges and transit operations facility are on the tentative list that BC Transit will submit. They will update TMAC as more information becomes available.

August 9th Meeting Cancellation

The August 9th TMAC meeting has been cancelled. BC Transit will advise the CVRD if there is a need to add a September meeting. The next scheduled meeting is October 12th, 2017.

GENERAL

Next Meeting

The next transit management advisory committee meeting is to be determined.

The meeting terminated at 12:00pm.

Recorded By:

S. Speed

S. Speed
Branch Assistant – Executive
Management Branch

Confirmed:

M. Zbarsky

M. Zbarsky
Manager of Transit and Sustainability